

SLIDE SCANNING ORDER Date received: \_\_\_\_\_ Name: \_\_\_\_\_

Course No.: \_\_\_\_\_ Lecture No.: \_\_\_\_\_ No. of slides: \_\_\_\_\_ No. of boxes: \_\_\_\_\_

Destinations of scans: **Check all that apply.**

\_\_\_ lecture images on CD/DVD Date needed: \_\_\_\_\_  
specify size(s): \_\_\_\_\_

\_\_\_ lecture images in PowerPoint Date needed: \_\_\_\_\_

\_\_\_ WebCT Date needed: \_\_\_\_\_

\_\_\_ images in Luna Insight Date needed: \_\_\_\_\_

\_\_\_ TIFFs on DVD Date needed: \_\_\_\_\_

Do you want your images kept in sequence? \_\_\_ yes \_\_\_ no

If so, please attach your slide list and arrange the slides to be in the same order. (Required)

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