Brown University Library Listserv Guidelines

CARBERRY Listserv

The list is private and restricted to University Library and JCB Library staff only. All library staff are automatically added to this listserv. This listserv is archived.

Purpose of Carberry list – a means to communicate official Library business and information.

Kinds of information appropriate for this listserv:
- Dissemination of University information that is important to the entire Library
- Announcements pertaining to Library departments and their work
- News on Library related activities
- Building announcements and closings
- Emergency information needed by the entire Library staff
- Information from library groups and organizations (ALA, ACRL, NERL, etc.)
- Requests for information related to Library business
- Announcement of Library funded/supported events
- Systems announcements

LibSTAFF Listserv

The list is private and restricted to University Library and JCB Library staff only. All library staff will be added to this list unless you request to opt out. Any new employee will have the option to subscribe. This listserv is NOT archived.

Purpose of LibSTAFF list – a means to communicate information OTHER THAN official communications of Library business.

Kinds of information appropriate for this listserv:
- General news and non-Brown community information
- Any other non-Library business related information

**REMINDER - use of Library listservs must be in compliance with Brown University’s policies for computing resources, including:
Brown University Acceptable Use Policy:
http://www.brown.edu/cis/policy/aup.php
Brown University Guidelines for Safeguarding Information:
http://www.brown.edu/cis/policy/safeinfo.php